

# INTERNAL RULES OF THE STRATEGY & COMMUNICATION COMMITTEE OF BRASKEM S.A.



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### 1. Objectives

The Strategy & Communication Committee ("**CEC**" or "**Committee**") of Braskem S.A. ("**Braskem**" or "**Company**") is a permanent body to support Braskem's Board of Directors ("**Board**" or "**CA**") with respect to the matters described in item 2 of these Internal Regulations ("**Regulations**").

#### 2. Duties

The CEC shall:

- i. Follow up on compliance with the guidelines set forth in the policies pertaining to:
  - information disclosure; and
  - sustainable development.
- Assess, prior to CA's analysis, the proposals of Braskem's Business Leader ("LN-Braskem") to update policies listed on item "i" above;
- iii. Assess, prior to CA's analysis, the strategic direction of Braskem in its different business lines;
- iv. Assess the definitions for the planning of LN-Braskem's Action Program ("**PA**"), namely: business, philosophy, vision and strategic direction;
- v. Collaborate with the PA proposal, prior to CA's analysis, with a focus on general guidelines, orientations and premises used to draft LN-Braskem's pluriannual PA;



- vi. Follow up and report to the CA on Braskem's development in relation to the approved PA, contributing to Braskem's operational, industrial and corporate strategies, that is, production and raw materials, marketing and sales, technological development, brands and patents, as well as the delivery of sectorial growth and strengthening strategies;
- vii. Assess and follow up the Company's communication strategy;
- viii. Assess and follow up the strategy to build up corporate reputation;
- ix. Assess the plan of relationship with the community, from LN-Braskem's PA, and follow up Braskem's institutional reputation, arising from the institutional relations' policy and programs (means of communication, press, class bodies, representation and brand);
- x. Follow up and assess Braskem's initiatives regarding corporate sustainability, within the scope of the strategic vision set forth in LN-Braskem's PA;
- Appraise, in the first meeting after the election on the Board of Directors' members at the Annual General Meeting, the schedule of the annual meetings for the current and next years; and
- xii. Approve, in the last meeting of each fiscal year, the basic schedule of the annual meetings for the next fiscal year, as proposed by its coordinator, encompassing the activities incumbent on the CEC and others which may be necessary to comply with the work requests set forth by the CA.

#### 3. CEC's Operation

#### 3.1. Composition and Term of Office

The CEC shall comprise at least three (3) and at the most five (5) members chosen by the Board itself, appointed by the Chairman ("**P-CA**") from among the effective and alternate CA members, one of whom shall be appointed as the Committee coordinator.



The term of office of the CEC members shall coincide with their term of office on the Board. If a CEC member permanently ceases to hold his or her position as director prior to the end of his or her respective term of office, the P-CA shall timely appoint a substitute, to be approved by the CA. The CEC member position may not be delegated.

#### 3.2. Coordination

The CEC coordinator shall have the following duties:

- To propose to the CEC, whenever necessary, changes to the approved basic schedule and annual schedule, considering the recommendations of the other CEC members;
- To ratify the CEC annual meetings schedule, before the CA's Executive Secretary ("S-CA") submits it to the members of the Committee;
- iii. To call and conduct the CEC meetings;
- To set forth the need for extraordinary meetings, proposing dates for holding them and their respective agendas, in observance of the right of the other members to request that such meetings be called;
- v. To assure that the invitation and agenda for the meetings be submitted to the Committee's members, by means of the S-CA, along with any support material required, within the term set forth in these Rules;
- vi. To invite, whenever necessary, external advisors, members of the administration and Braskem members to attend the meetings. The invitation shall be made with the S-CA's support;
- vii. To submit to the CA the analyses, opinions and reports drafted within the CEC scope which must be submitted to the CA;



- viii. To propose to the administration the hiring of external consultancy in order to, in certain situations, aid the Committee's tasks. The hiring process shall comply with Braskem's guidance documents on the matter;
- ix. To assure that the draft minutes of the meetings be sent to the Committee members for analysis within three (3) business days after the meeting;
- To comply and ensure compliance with the rules set forth in these Rules; and
- xi. To submit to the CA any proposals of updates to these Rules.

## 3.3. Meetings

The CEC develops its activities mainly by means of work meetings, and, for such, it holds meetings, on an ordinary basis, at least on a quarterly basis, pursuant to the annual schedule approved in the first meeting of each fiscal year, and, on an extraordinary basis, whenever the CEC coordinator or any of its members deems necessary, in alignment with the CEC coordinator, or whenever the circumstances so require.

The CEC annual meetings to analyze the matters for the CA resolution shall be held at least seven (7) days prior to the dates scheduled for Braskem's Board of Directors Meetings ("**RCA**" or "**RCAs**"), unless the majority of its members agree on a shorter term, however, always prior to the RCAs.

The calls, agendas, as well as support materials for the meetings, shall be provided to the Committee members by the S-CA, at least seven (7) consecutive days prior to the date of the meeting, unless the majority of its members agree on a shorter term, however, not shorter than forty-eight (48) hours; in such cases, a duly documented agenda must be provided.

The CEC meetings shall be held, preferably, at Braskem's head office, and may be held remotely, by conference call, video-conference or any other means of



communication that allows the identification of the Committee member and simultaneous communication with all the other people attending the meeting. In case of remote meetings, each CEC member shall be individually and solely liable for taking all measures required to assure the strict confidentiality thereof, and access to any information dealt with in the meeting by persons not authorized by the CEC coordinator is strictly prohibited. The means of communication to be used by a board member shall be that informed by the Company's Information Security Area. In case it is not possible to use the mean informed as above mentioned, the board member shall inform in advance the S-CA the mean of communication to be used, so that the Information Security Area may validate it.

Preferably, all CEC members shall take part in all meetings, whether in person or through conference call, video-conference or by any other mean of communication. The minimum quorum to convene a meeting shall be more than half of its members. Any Committee member unable to attend a meeting shall prior inform the CEC coordinator and appoint, if applicable, which member shall represent him or her.

The CEC's recommendations must be registered in minutes drafted by its S-CA and, after being ratified by the Committee members, made available in Braskem's governance Internet website. The minutes must be filed by Braskem's corporate governance area, at the Company's headquarters.

Any CEC meeting may, at the coordinator's discretion, be confidential in nature, wholly or in part, if it features any matter which might so require.

#### 3.4. Miscellaneous

The S-CA is responsible for providing support to the CEC, according to the duties set forth in the CA's Internal Rules.

The communications between CEC members and other assistants, whenever it occurs, must be made under a confidentiality regime.